

PUBLIC ALLIANCE INSURANCE FUND RECYCLING FACILITY INSPECTION CHECKLIST

This checklist-type inspection form is considered by no means to be complete. It is intended to be revised as member input is received. This form has been developed for use by members of the Public Alliance Insurance Fund.

For those fire districts that do not have all of the sections included here, they can simply discard those sections and use only what applies to them. Should any exposures have been omitted, the Safety and Education Committee of the Public Alliance Insurance Fund and SelecTech would appreciate it being called to their attention.

All hazards can produce accidents that result in injury and should be corrected whenever detected. It is impossible to determine in advance what the consequences (injury severity) will be for particular hazards. Too many factors are involved. However, a general guide is presented here to try and help you determine those hazards that must be dealt with immediately and those that may enjoy less priority.

“A” Is a serious exposure that will, if left as is, produce a serious injury/illness and should be corrected immediately.

“B” Is a moderate exposure that can produce an injury/illness and should be addressed as quickly as possible.

All other deficiencies/hazards not included in this checklist should be corrected when they are uncovered. However, priorities must be set so this rating system is designed to help you determine what should be done first.

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RECYCLING/TRASH DROPOFF FACILITY SELF INSPECTION LIST

ENTITY _____

DATE: _____

DEPARTMENT OR FACILITY _____

SECTION COMPLETED BY: _____

SECTION I TRAFFIC CONTROL	<u>RATING</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
Are there separate hours for commercial and residential drop offs?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the employee direct drop offs and monitor the traffic?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the speed limits clearly posted?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are driving lanes clearly marked to direct exiting traffic away from incoming traffic?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION II GENERAL	<u>RATING</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
Does all municipal equipment have functioning backup alarms?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the facility completely fenced in?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the drop off containers clearly marked and equipped so that there is no unnecessary climbing by users?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If the facility is open after dark, is there sufficient lighting?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there periodic cleaning of any broken glass in the area?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>