
PUBLIC ALLIANCE INSURANCE COVERAGE FUND

FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA
February 6, 2018

- I. Call to Order – Administrator**
 - II. Open Public Meetings Statement - Administrator**
 - III. Roll Call**
 - IV. Introduction of Guests**
 - V. Old Business**
 - VI. New Business**
 - A. Presentation of Slate of Officers - Nominating Committee**
 - B. Election of Officers to Serve Full Fund and Executive Committee**
 - 1. Resolution 2018-01 Authorizing the Election of the Fund's Officers
Chairperson, Vice Chairperson, and Secretary
 - C. Election of Executive Committee and Alternate Executive Committee Members**
 - 1. Resolution 2018-02 Authorizing the Election of the Executive Committee
 - 2. Resolution 2018-03 Authorizing the Election of the Alternate Committee Members
 - D. Appointment of a MEL Delegate**
 - VII. Adjournment**
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**EXECUTIVE COMMITTEE'S
REORGANIZATION MEETING AGENDA
February 6, 2018**

- I. Call to Order - Chairperson**
- II. Open Public Meetings Statement - Chairperson**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Approval of the December 12, 2017 Executive Committee Open Meeting Minutes**
- VI. Reports**
 - A. Chairperson**
 - B. Secretary**
 - C. MEL Delegate**
 - D. Attorney – Saul Ewing, LLP - M. Paige Berry**
 - 1. Resolutions – 2018-04 through 2018-24
 - a. Authorizing the Award of a Non-Fair and Open Contract for Services with Actuary – The Actuarial Advantage 2018-04
 - b. Authorizing the Award of a Non-Fair and Open Contract for Services with Attorney – Saul Ewing Arnstein & Lehr 018-05
 - c. Authorizing the Award of a Non-Fair and Open Contract for Services with Auditor – Withum, Smith & Brown 2018-06
 - d. Authorizing the Award of a Non-Fair and Open Contract for Services with Claims Servicing – Highland Claim Services, Inc. 2018-07
 - e. Authorizing the Award of a Non-Fair and Open Contract with Custodian of Funds – Gregory Della Pia 2018-08
 - f. Authorizing the Award of a Non-Fair and Open Contract with Investment Manager – PFM Asset Management, LLC 2018-09
 - g. Authorizing the Award of a Non-Fair and Open Contract for Services with Loss Control/ Safety Administrator – Partnership Safety Consulting 2018-10
 - h. Authorizing the Award of a Non-Fair and Open Contract for Services with Managed Care Services – Consolidated Services Group 2018-11
 - i. Appointing Litigation Defense Counsel 2018-12
 - j. Authorizing the Award of a Non-Fair and Open Contract for Services of Risk Management Consultants 2018-13
 - k. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained 2018-14
 - l. Appointment of Public Agency Compliance Officer 2018-15
 - m. Adoption of the Cash Management Plan for the 2018 Fund Year 2018-16
 - (1) Appointment of the Finance Subcommittee

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- n. Designation of Official Depositories 2018-17
- o. Designation of Individuals Authorized as the Fund's Signatories for the 2018 Fund Year 2018-18
- p. Adoption of Meeting Place, Schedule and Official Newspapers for the 2018 Fund Year 2018-19
- q. Establishment of Interest Rate on Delinquent Assessments for the 2018 Fund Year 2018-20
- r. Approval of the Claims' Committee members as a Certifying and Approving Officer 2018-21
 - (1) Ratification of the Claims Sub-Committee
- s. Approval of Highland Claim Services, Inc. as a Certifying and Approving Officer 2018-22
- t. Authorizing the Award of a Non-Fair and Open Contract with Administrator – PEGAS 2018-23
- u. Approval of 2018 Risk Management Plan – 2018-24

E. Treasurer – Gregory Della Pia

- 1. Approval of the Bill List for all Fund Years
- 2. Treasurer's Report
- 3. Investment Status

F. Administrator - Public Entity Group Administrative Services

- 1. Summary of Topics

G. Loss Control Specialist – Partnership Safety Consulting

H. Managed Care Services – Consolidated Services Group

VII. Old Business

VIII. New Business

IX. Public Comment

X. Closed Session

- 1. Claims and Contractual Matters, as required.

XI. Open Session

- 1. Payment Authorizations and Other Actions Established in Closed Session.

XII. Claims Sub-Committee Report

- 1. Motion to ratify the January 9, 2018 Claims' Sub-Committee Meeting Minutes

XIII. Adjournment

The next meeting is scheduled for May 15, 2018 at the Lebanon Courtyard, Lebanon, NJ.