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**PUBLIC ALLIANCE INSURANCE COVERAGE FUND**

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**EXECUTIVE COMMITTEE'S MEETING MINUTES  
September 18, 2018**

**I. Call to Order – Cynthia Ege, Chairperson**

The meeting was called to order at 9:41 a.m. by Chairperson Ege.

**II. Open Public Meetings Statement – Cynthia Ege, Chairperson**

The Open Public Meetings Act was read by Chairperson Ege.

**III. Roll Call**

Executive Committee

		<u>Attendance</u>
Michael Schwar	Alpha Borough	Present
Kevin Davis	Hunterdon County	Absent
Cynthia Ege	City of Lambertville	Present
Grace Brennan	Union Township	Absent
Samuel Race	White Township	Present

Executive Committee - Alternates

Joseph Kennedy	Belvidere Township	Absent
Vita Mekovitz	Readington Township	Absent
Anthony Vangeli	Pohatcong Township	Absent

Also Present

Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk & Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing Arnstein & Lehr, LLP
Robert Granata	Highland Claim Services, Inc.
Missy Pudimott	Medlogix
Michael Niznik	Partnership Safety Consultants
Gregory Della Pia	Treasurer
Tom Narolewski	Assured Partners
Tom Stenberg	
Sharon Cooper	Public Entity Advocates

**IV. Introduction of Guests**

There were no introductions.

**V. Approval of the May 15, 2018 Executive Committee's Open and Closed Meeting Minutes.**

**Motion** to approve the May 15, 2018 Executive Committee's Open and Closed Meeting Minutes.

**Moved:** Michael Schwar

**Seconded:** Samuel Race

**Vote:** Approved: Unanimous                      Nay:

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**VI. Reports**

**A. Chairperson – Cynthia Ege**

There was no report.

**B. MEL Delegate’s Report – Cynthia Ege**

As per the report included in the agenda package.

**C. Secretary – Grace Brennan**

There was no report.

**D. Attorney – Saul Ewing Arnstein & Lehr, LLP – M. Paige Berry**

As per the report included in the agenda package.

Paige Berry reviewed the legislation contained in S-716 regarding fire fighter cancer presumption, S-477 regarding the statute of limitations on claims involving sexual molestation and S-1766 regarding emotional distress compensation for wrongful death claims subject to Title 59. She stated that the MEL had asked its member JIFs to pass the resolution amending the bills as they feel that, without appropriate amendments, the combined impact of these bills would devastate local government insurance budgets.

**E. Treasurer – Gregory Della Pia**

The treasurer presented the Bill List, Treasurer’s Report and Investment Status.

a. Bill List

Approval of the Bill list for all fund years.

**Motion** to approve the Treasurer's Report and Bill List totaling \$1,828,555.29.

**Moved:** Michael Schwar

**Seconded:** Samuel Race

**Vote:** Approved: Unanimous      Nay:

b. Treasurer’s Report

As per the report distributed at the meeting.

c. Investment status

As per the report distributed at the meeting.

**F. Administrator – Public Entity Group Administrative Services**

As per the memorandum included in the agenda package.

a. 2018 Coverage and Policies and Procedures Manuals

The administrator reported that the 2018 fund year manuals were now posted on the Fund’s website.

**G. Loss Control Specialist – Partnership Safety Consultants**

As per the report distributed at the meeting.

**H. Claims Servicing Organization – Highland Claim Services, Inc.**

There was no report.

**I. Managed Care Services – Medlogix**

As per the report included in the agenda package.

**VII. Old Business**

There was no old business.

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**VIII. New Business**

1. Resolution 2018-26 Approving Addendum to Risk Management Consultant Agreement  
The administrator stated that the addendum to the Tri State Insurance Agency's contract was to reflect the change in their name to SB One Insurance Agency.

**Motion** to approve resolution 2018-26 approving addendum to risk management consultant agreement.

**Moved:** Michael Schwar

**Seconded:** Samuel Race

**Vote:** Approved: Unanimous Nay:

2. Resolution 2018-27 Resolution Urging the Legislature to Amend S-716, S-477 and S-1766

**Motion** to approve resolution 2018-27 urging the legislature to amend S-716, S-477 and S-1766.

**Moved:** Samuel Race

**Seconded:** Michael Schwar

**Vote:** Approved: Unanimous Nay:

3. Resolution 2018-28 Renewing Membership in the Municipal Excess Liability Joint Insurance Fund.

**Motion** to approve resolution 2018-28 renewing membership in the Municipal Excess Liability Joint Insurance Fund.

**Moved:** Samuel Race

**Seconded:** Michael Schwar

**Vote:** Approved: Unanimous Nay:

**IX. Public Comment**

There was no public comment.

**X. Closed Session**

- A. **Motion** to adjourn open session.

**Moved:** Samuel Race

**Seconded:** Michael Schwar

**Vote:** Approved: Unanimous Nay:

Open Session was adjourned at 10:13 a.m.

- B. **Motion** to adjourn closed session.

**Moved:** Michael Schwar

**Seconded:** Samuel Race

**Vote:** Approved: Unanimous Nay:

Closed Session was adjourned at 10:17 a.m.

- C. Claims Payment Authorizations Established in Closed Session

**Motion** to approve claim payments and authorize actions established in Closed Session.

**Moved:** Michael Schwar

**Seconded:** Samuel Race

**Vote:** Approved: Unanimous Nay:

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**XI. Claims Subcommittee Report**

**Motion** to ratify the July 10, 2018 and August 14, 2018 Claims Subcommittee Meeting Minutes.

**Moved:** Samuel Race

**Seconded:** Michael Schwar

**Vote:** Approved: Unanimous                      Nay:

**XII. Adjournment**

**Moved:** Samuel Race

**Seconded:** Michael Schwar

**Vote:** Approved: Unanimous                      Nay:

The meeting was adjourned at 10:27 a.m.

The next meeting will be held at the **Lebanon Courtyard, Lebanon, NJ** on November 27, 2018 at 9:30 a.m.

Respectfully submitted,

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Authorized Signature