
PUBLIC ALLIANCE INSURANCE COVERAGE FUND

**EXECUTIVE COMMITTEE'S MEETING MINUTES
September 17, 2019**

I. Call to Order – Cynthia Ege, Chairperson

The meeting was called to order at 9:36 a.m. by Chairperson Ege.

II. Open Public Meetings Statement – Cynthia Ege, Chairperson

The Open Public Meetings Act was read by Chairperson Ege.

III. Roll Call

<u>Executive Committee</u>		<u>Attendance</u>
Michael Schwar	Alpha Borough	Absent
Kevin Davis	Hunterdon County	Present
Cynthia Ege	City of Lambertville	Present
Grace Brennan (a. 9:56 am)	Union Township	Present
Samuel Race	White Township	Present

Executive Committee - Alternates

Joseph Kennedy	Belvidere Township	Present
Vita Mekovitz	Readington Township	Absent
Anthony Vangeli	Pohatcong Township	Absent

Also Present

Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk & Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing Arnstein & Lehr, LLP
Robert Granata	Highland Claim Services, Inc.
Missy Pudimott	Medlogix
Michael Niznik	Partnership Safety Consultants
Gregory Della Pia	Treasurer
Tom Stenberg	Assured Partners
Sharon Cooper	Public Entity Advocates

IV. Introduction of Guests

There were no introductions.

V. Approval of the May 14, 2019 Executive Committee's Open and Closed Meeting Minutes.

Motion to approve the May 14, 2019 Executive Committee's Open and Closed Meeting Minutes.

Moved: Kevin Davis

Seconded: Samuel Race

Vote: Approved: Unanimous Nay:

VI. Reports

A. Chairperson – Cynthia Ege

There was no report.

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B. MEL Delegate’s Report – Cynthia Ege

As per the report included in the agenda package.

Barbara Murphy stated that the MEL had released its preliminary rate table and budget numbers for the 2020 fund year. She also stated that the MEL management committee had approved a proposal to develop a training video as part of the comprehensive risk management plan being developed in response to the recent sexual molestation legislation. She further stated that the MEL would be engaging the services of a law firm to conduct a complete review and rewrite of the MEL’s model personnel manual.

C. Secretary – Grace Brennan

There was no report.

D. Attorney – Saul Ewing Arnstein & Lehr, LLP – M. Paige Berry

As per the report included in the agenda package.

E. Treasurer – Gregory Della Pia

The treasurer presented the Bill List, Treasurer’s Report and Investment Status.

a. Bill List

Approval of the Bill list for all Fund Years.

Motion to approve the Treasurer's Report and Bill List totaling \$1,789,196.38.

Moved: Joseph Kennedy

Seconded: Samuel Race

Vote: Approved: Unanimous Nay:

b. Treasurer’s Report

As per the report distributed at the meeting.

c. Investment status

As per the report distributed at the meeting.

F. Administrator – Public Entity Group Administrative Services

As per the memorandum included in the agenda package.

a. 2019 Coverage and Policies and Procedures Manuals

The administrator reported that the 2019 fund year manuals were now posted on the Fund’s website.

b. Website Compliance with the Americans with Disabilities Act (ADA)

Barbara Murphy reviewed a bulletin issued by the MEL fund attorney regarding the ADA and potential State anti-discrimination laws. She stated that they suggested that members should contact their municipal attorney and website administrator for specific advice regarding review and remediation of websites to achieve ADA compliance.

G. Loss Control Specialist – Partnership Safety Consultants

As per the report distributed at the meeting.

H. Claims Servicing Organization – Highland Claim Services, Inc.

There was no report.

I. Managed Care Services – Medlogix

As per the report included in the agenda package.

VII. Old Business

There was no old business.

VIII. New Business

There was no new business.

