
PUBLIC ALLIANCE INSURANCE COVERAGE FUND

**EXECUTIVE COMMITTEE'S MEETING MINUTES
November 21, 2017**

I. Call to Order – Samuel Race, Chairperson

The meeting was called to order at 9:36 p.m. by Chairperson Race.

II. Open Public Meetings Statement – Samuel Race, Chairperson

The Open Public Meetings Act was read by Chairperson Race.

III. Roll Call

Executive Committee

		<u>Attendance</u>
Michael Schwar	Alpha Borough	Present
Cynthia Ege	City of Lambertville	Present
Grace Brennan	Union Township	Present
Samuel Race	White Township	Present

Executive Committee - Alternates

Joseph Kennedy	Belvidere Township	Absent
Anthony Vangeli	Pohatcong Township	Absent
Vita Mekovetz	Readington Township	Absent

Fund Commissioners Present

Kevin Davis	Hunterdon County
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Also Present

Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk & Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing, LLP
Taylor Jacob	Consolidated Services Group
Robert Granata	Highland Claim Services, Inc.
Michael Niznik	Partnership Safety Consultants
Jack Dibble	AJ Gallagher & Co.
Bob Gemmell	Brown & Brown of NJ
Sharon Cooper	Public Entity Advocates
Tom Narolewski	Assured Partners

IV. Introduction of Guests

There were no introductions.

V. Executive Committee Business

A. Approval of the September 19, 2017 Executive Committee's Open and Closed Meeting Minutes

Motion to approve the September 19, 2017 Executive Committee's Open and Closed Meeting Minutes.

Moved: Cindy Ege

Seconded: Grace Brennan

Vote: Approved: Unanimous Nay:

PUBLIC ALLIANCE INSURANCE COVERAGE FUND

B. Reports

1. Chairperson – Samuel Race

There was no report.

2. MEL Delegate’s Report – Cynthia Ege

As per the report included in the agenda package.

3. Secretary – Grace Brennan

There was no report.

4. Attorney – Saul Ewing, LLP – M. Paige Berry

As per the report included in the agenda package.

5. Treasurer – Gregory Della Pia

a. Bill List

Motion to approve the Bill List for all fund years totaling \$396,554.06.

Moved: Grace Brennan

Seconded: Cynthia Ege

Vote: Approved: Unanimous Nay:

b. Treasurer’s Report

As per the report distributed at the meeting.

c. Investment Status

As per the report distributed at the meeting.

6. Administrator - Public Entity Group Administrative Services

As per the memorandum included in the agenda packet.

a. 2018 Meeting Schedule

As per the meeting schedule included in the agenda package.

The administrator asked members to review the proposed dates and advise if there were any known conflicts.

7. Claims Servicing Organization – Highland Claim Services, Inc.

There was no report.

8. Managed Care Services – Consolidated Services Group

As per the report included in the agenda package.

9. Loss Control – Partnership Safety Consultants

Michael Niznik reviewed the status report included in the agenda package.

C. Old Business

There was no old business.

D. New Business

1. 2018 Fund Year Budget

The administrator provided a PowerPoint presentation highlighting the 2018 fund year budget. He reviewed the 2018 program enhancements including an increase in the limit for the defense and indemnity of land use claims from \$150,000 to \$1,000,000 per member.

Motion to introduce the 2018 Fund Year Budget and Certify the Assessments.

Moved: Grace Brennan

Seconded: Cynthia Ege

Vote: Approved: Unanimous Nay:

E. Public Comment

There was no public comment.

PUBLIC ALLIANCE INSURANCE COVERAGE FUND

F. Closed Session

1. **Motion** to adjourn open session.

Moved: Grace Brennan

Seconded: Cynthia Ege

Vote: Approved: Unanimous Nay:

Open Session was adjourned at 9:49 a.m.

2. **Motion** to adjourn closed session.

Moved: Grace Brennan

Seconded: Cynthia Ege

Vote: Approved: Unanimous Nay:

Closed Session was adjourned at 10:03 a.m.

3. Claims Payment Authorizations Established in Closed Session

Motion to approve claim payments and authorize actions established in Closed Session.

Moved: Cynthia Ege

Seconded: Grace Brennan

Vote: Approved: Unanimous Nay:

G. Claims Subcommittee Report

Motion to ratify the October 10, 2017 Claims Subcommittee Meeting Minutes.

Moved: Grace Brennan

Seconded: Cynthia Ege

Vote: Approved: Unanimous Nay:

H. Adjournment

Motion to adjourn the meeting.

Moved: Cynthia Ege

Seconded: Grace Brennan

Vote: Approved: Unanimous Nay:

The meeting was adjourned at 10:30 a.m.

The next meeting will be held at **9:30 a.m. on December 12, 2017** at 51 Everett Drive, Suite B40, West Windsor, NJ.

Respectfully submitted,

Authorized Signature