

PUBLIC ALLIANCE INSURANCE FUND FIRE DISTRICT INSPECTION CHECKLIST

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This checklist-type inspection form is considered by no means to be complete. It is intended to be revised as member input is received. This form has been developed for use by members of the Public Alliance Insurance Fund.

For those fire districts that do not have all of the sections included here, they can simply discard those sections and use only what applies to them. Should any exposures have been omitted, the Safety and Education Committee of the Public Alliance Insurance Fund and SelecTech would appreciate it being called to their attention.

All hazards can produce accidents that result in injury and should be corrected whenever detected. It is impossible to determine in advance what the consequences (injury severity) will be for particular hazards. Too many factors are involved. However, a general guide is presented here to try and help you determine those hazards that must be dealt with immediately and those that may enjoy less priority.

- “A” Is a serious exposure that will, if left as is, produce a serious injury/illness and should be corrected immediately.
- “B” Is a moderate exposure that can produce an injury/illness and should be addressed as quickly as possible.

All other deficiencies/hazards not included in this checklist should be corrected when they are uncovered. However, priorities must be set so this rating system is designed to help you determine what should be done first.

FIRE DISTRICT SELF INSPECTION LIST

FIRE DISTRICT: _____

DATE: _____

DEPARTMENT OR FACILITY: _____

SECTION COMPLETED BY: _____

GENERAL SAFETY CHECKLISTS FOR ALL OPERATIONS

SECTION I

STATION HOUSE	RATING	YES	NO	N/A
Are floor & aisles clear and unobstructed?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are stairs clear & handrails in good condition?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are exterior sidewalks & parking lots even with no holes, depressions or toe stubbing exposures?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prominent signs adequately identify the Station House to Pedestrians and Vehicles in the vicinity?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Firefighter routes to slides, poles, or apparatus are free of projections, tripping hazards, or other impediments?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All doors swing in the direction of the firefighter emergency traffic?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is Safety Mat positioned at bottom of chute or slide pole?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provisions made for turning on lights in sleeping quarters & apparatus floor?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there a backup source of electrical power available such as an emergency generator, for door operations, communications, lights etc?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are electrically operated overhead doors equipped with pressure sensitive reversals of door devices?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are rest rooms, kitchens, dining areas & living quarters maintained in a sanitary condition?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ground Fault Circuit Interrupters provided for receptacles that are within 6 feet of a water source or in areas that water commonly exists or is used?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION II

LIFE SAFETY ISSUES	RATING	YES	NO	N/A
Are all exits unlocked and functional?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are emergency exits equipped with proper exit signs and are they clearly visible?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are exit accesses free of obstructions and are they clearly marked?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If exit signs are backlit, are the bulbs functioning?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is emergency lighting functional and is it inspected periodically?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do places of assembly (Meeting rooms, libraries, cafeterias & auditoriums etc) have more than one emergency exit?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are evacuation routes posted?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION III

SHOP AND MAINTENANCE AREAS	RATING	YES	NO	N/A
Proper PPE being used when operating grinders, saws, welding equipment & other tools?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are power tools guards in good condition and adequate to protect for electrical and point of operations?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personnel using welding & cutting equipment have been properly trained in the use?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there an approved recharging system for the air breathing cylinders?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Only trained personnel allowed to recharge the air breathing cylinders?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oil or greasy substances are never used on oxygen therapy equipment?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chains, slings, chokers & other lifting devices are inspected periodically & maintained in good operating condition?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ground Fault Circuit Interrupters provided for receptacles that are within 6 feet of a water source or in areas that water commonly exists or is used?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safety containers with self-closing features provided for the safe storage of flammable liquids & containers with self-closing lids for oily rags?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are electrical tools (department or personal) are inspected periodically for damaged power cords, plugs, worn switches or other electrical faults rendering them unsafe?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are spare cylinders of flammable gases and oxygen separated by at least 20 feet or a non-combustible barrier?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adequate ventilation provided for welding, painting & other maintenance operations?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Storage cabinets, racks etc are located out of the path of casual traffic & fire fighter response routes?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All vehicles equipped with backup alarms?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION IV

PERSONAL PROTECTIVE EQUIPMENT (PPE)	RATING	YES	NO	N/A
All firefighters provided with and use full protective clothing (Bunker Gear) when exposed to hazardous conditions?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Items of PPE are periodically inspected & maintained in a safe, sanitary & reliable level of effectiveness?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there a respiratory protection program in place?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are there approved rubber insulating gloves and/or blankets available for safely dealing with electrical power exposures at the fire scene?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proper eye protection equipment used in all activities where eye injuries are likely to occur? (including working under vehicle for maintenance & repairs)	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anti-fog materials available for use on face masks & eye protection?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Firefighter boots are puncture & slip resistant, non-conductive & conform to ANSI standards?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ice grips/cleats available for boots when working on ice?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION V

ALARM RESPONSE	RATING	YES	NO	N/A
Are pre-trip inspections on all vehicles conducted by the drivers at the beginning of their tour of duty?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are drivers thoroughly familiar with their response territory?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have drivers undergone driver safety training such as Defensive Driver or Coaching the Emergency Vehicle Operator?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is donning of boots and turnout clothing completed before moving to the apparatus?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do drivers hold the apparatus until all firefighters & officers are in their assigned position & secured?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do all vehicles have accommodations for all firefighters within enclosed cabs?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Firefighters restricted from riding on tailboards?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle running boards equipped with non-skid surfaces?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has procedure established to minimize the possibility of a kitchen fire during an alarm response?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are snow tires or chains used on apparatus when icy conditions exist?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION VI

SPECIAL HAZARD/HAZARDOUS SPILL RESPONSE	RATING	YES	NO	N/A
Is there a designated, qualified safety officer at each fire scene?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Precautions taken for metal ladders and hose streams when the fire scene is in close proximity to power lines?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Properly fitted SCBA worn during chemical emergency operations?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all members of the Hazmat Team qualified and certified?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is assistance of Chemical Companies arranged during pre-planning?	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is Hazardous Material properly identified before committing the firefighters or hazmat team?	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>