
PUBLIC ALLIANCE INSURANCE COVERAGE FUND

**EXECUTIVE COMMITTEE'S MEETING MINUTES
September 14, 2021**

I. Call to Order – Kevin Davis, Vice Chairperson

The meeting was called to order via zoom 9:35 a.m. by Vice Chairperson Davis.

II. Open Public Meetings Statement – Kevin Davis, Vice Chairperson

The Open Public Meetings Act was read by Vice Chairperson Davis.

III. Roll Call

<u>Executive Committee</u>		<u>Attendance</u>
Joseph Kennedy (a. 9:40 am)	Belvidere Township	Present
Kevin Davis	Hunterdon County	Present
Cynthia Ege	City of Lambertville	Absent
Frank Elenio	Ridgefield Borough	Present
Grace Brennan	Union Township	Absent

Executive Committee - Alternates

Michael Zichelli	Glen Ridge Borough	Present
Richard Sheola	Readington Township	Absent

Fund Commissioners Present

Walter Baumgartner	Bethlehem Township
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Also Present

Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk & Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing Arnstein & Lehr, LLP
Robert Granata	Highland Claim Services, Inc.
Linda Wehner	
Missy Pudimott	Medlogix
Michael Niznik	Partnership Safety Consultants
Gregory Della Pia	Treasurer
Sharon Cooper	Acrisure, LLC/Public Entity Advocates
George Morville	A.J. Gallagher
Rachel Kelly	Assured Partners
Bob Gemmell	Brown & Brown Metro
Aricka Simms	CBIZ Borden Perlman
Lisa Pfenninger	Lisa Pfenninger Insurance
Roger Roux	SB One Insurance

IV. Introduction of Guests

There were no introductions.

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- V. **Approval of the May 11, 2021 Executive Committee’s Open Meeting Minutes.**
Motion to approve the May 11, 2021 Executive Committee’s Open Meeting Minutes.
Moved: Frank Elenio
Seconded: Michael Zichelli
Vote: Approved: Unanimous Nay:

VI. **Reports**

A. **Vice Chairperson – Kevin Davis**

There was no report.

B. **MEL Delegate’s Report – Kevin Davis**

As per the report included in the agenda package.

Barbara Murphy stated that the MEL had released its preliminary 2022 budget and rate table.

C. **Secretary – Grace Brennan**

There was no report.

D. **Attorney – Saul Ewing Arnstein & Lehr, LLP – M. Paige Berry**

As per the report included in the agenda package.

E. **Treasurer – Gregory Della Pia**

The treasurer presented the Bill List, Treasurer’s Report and Investment Status.

a. Bill List

Approval of the Bill list for all Fund Years.

Motion to approve the Treasurer's Report and Bill List totaling \$1,495,365.76.

Moved: Joseph Kennedy

Seconded: Frank Elenio

Vote: Approved: Unanimous Nay:

b. Treasurer’s Report

As per the report distributed at the meeting.

c. Investment status

As per the report distributed at the meeting.

F. **Administrator – Public Entity Group Administrative Services**

As per the memorandum included in the agenda package.

a. 2022 Budget Update

Barbara Murphy stated that the potential impact from the recent workers’ compensation pension offset changes, fire fighter cancer presumption and child abuse legislations would be taken into consideration as part of the 2022 budget process.

Linda Wehner provided a brief overview of the pension offset changes. Barbara stated that the finance subcommittee had recently met to discuss the issues affecting the 2022 budget and consider options, including a potential return of surplus, to minimize the impact to the 2022 budget.

b. 2021 Coverage and Policies and Procedures Manuals

The administrator reported that the 2021 fund year manuals were now posted on the Fund’s website.

c. 2022 Proposed Meeting Schedule

The administrator asked members to review the proposed 2022 meeting schedule included in the agenda package and advise of any known potential conflicts.

G. **Loss Control Specialist – Partnership Safety Consultants**

Michael Niznik stated that he had several toolbox talks available to assist members’ employees in keeping awareness and safety at the forefront while performing tasks.

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H. Claims Servicing Organization – Highland Claim Services, Inc.

There was no report.

I. Managed Care Services – Medlogix

As per the report included in the agenda package.

VII. Old Business

There was no old business.

VIII. New Business

A. Resolution 2021-28 Renewing Membership in the Municipal Excess Liability Joint Insurance Fund

Motion to approve resolution 2021-28 renewing membership in the Municipal Excess Liability Joint Insurance Fund

Moved: Grace Brennan

Seconded: Kevin Davis

Vote: Approved: Unanimous Nay:

IX. Public Comment

There was no public comment.

X. Claims Subcommittee Report

Motion to ratify the June 8, 2021 and August 10, 2021 Claims Subcommittee Meeting Minutes.

Moved: Joseph Kennedy

Seconded: Frank Elenio

Vote: Approved: Unanimous Nay:

XI. Closed Session

A. Motion to adjourn open session.

Moved: Joseph Kennedy

Seconded: Frank Elenio

Vote: Approved: Unanimous Nay:

Open Session was adjourned at 10:23 a.m.

B. Motion to adjourn closed session.

Moved: Joseph Kennedy

Seconded: Michael Zichelli

Vote: Approved: Unanimous Nay:

Closed Session was adjourned at 10:36 a.m.

C. Claims Payment Authorizations Established in Closed Session

Motion to approve claim payments and authorize actions established in Closed Session.

Moved: Frank Elenio

Seconded: Joseph Kennedy

Vote: Approved: Unanimous Nay:

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XII. Adjournment

Moved: Joseph Kennedy

Seconded: Frank Elenio

Vote: Approved: Unanimous Nay:

The meeting was adjourned at 10:37 a.m.

The next meeting will be held on **November 23, 2021** at 9:30 a.m.

Respectfully submitted,

Authorized Signature